

Minutes of governing Body Meeting Salipur Autonomus College

Held on 06.05.2022

A meeting of the Governing Body of Salipur Autonomus College was held on 06.05.2022 at 11 am in the Conference Hall of the College. Sj Manoranjan Dash , Hon'ble President, GB presided over the meeting The following member were present in the meeting.

1. Sj Manoranjan Dash, President
2. Sj. Ramballav Sarangi, Member
3. Sj.Jayadev satapathy, Member
4. Sj. Abatara Sarangi, Member
5. Sj. Nabakishore Kar, Member
6. Sj Sammi Akhtar, Member
7. Dr.Sabita Harichandan, Regional Director of Higher Education, Member
8. Prof. (Dr.) Mitali Chinara, VC Nominee
9. Smt. Snehalata Patra, Member
10. Sj. Anup Kumar Mohanty, Member
11. Dr.Sangita Misra, , Principal-Cum-Secretary

At the outset Dr.Sangita Misra , Principal-Cum-Secretary welcomed all the members and new members present in the meeting and placed the minutes of the last GB along with the Action Taken report before the House and it was unanimously confirmed after thorough discussion .The meeting proceeded as per the agenda. Records and files were tabled as required for perusal of the members and as per the views given by the members, the following resolutions were adopted unanimously.

1. That, Sangita Misra , Principal-Cum-Secretary apprised the House that the college has secured 2.36 CGPA with B-grade in the 3rd cycle of NAAG(result published on 18th January 2022). Principal also clarified that though during NAAC PEER TEAM VISIT, PEER TEAM has given high score in Qualitative matrices but at the time of evaluation of Quantitative matrices during DVV , the evaluator gave zero responses to some matrices. Thus for enhancement of CGPA & Grade with the advice & approval of President , GB college decided to go for Appeal Process for reconsideration and got

a chance for face –to face interaction with the Appeal Committee at Bangalore. On 6th April 2022 on the basis of recommendation of AC and with the approval of Executive Committee our college was allowed for RE-DVV of the data already submitted in the SSR. Principal also mentioned that final result shall be intimated to the college after completion of the process.

2. That, regarding Autonomy Status principal apprised the members that the proposal (Both soft copy & hand copy) for renewal of Autonomy Status has been sent to UGC, New Delhi on Jan 2022 and hard copy of the proposal also sent to Utkal University for necessary steps. In this connection Academic Audit by Utkal University is scheduled to be held in first week of the June 2022. Hon'ble members, GB Suggested the principal & Prof. I/C UGC to do the needful in light of UGC, parent University and NAAC guidelines along with the circular from Government from time to time to ensure the Autonomy Status renewal for the profile enhancement of the college.
3. That, construction of class room in the first floor of College Canteen utilizing Mo College Fund amounting to the tune of Rs. 6,00,000/- was discussed in the House. Sd. Prasanta Behera, Hon'ble MLA and Honorary Member, GB gave his willingness to allocate funds from MLA LAD for completion of the ongoing project. The members expressed thankfulness to Hon'ble MLA for his kind consent.
4. That, Dr. Sangita Misra, Principal-Cum-Secretary apprised the House that as per Govt. sanction order No 11134/ dt 03.03.2021, the college is in receipt of Rs. 40,00,00,00/- (Rupees Forty Lakhs) toward Infrastructure Development and as per the approval of Hon'ble President, GB for the construction two no-of class rooms (Core House), staircase and portico in the Arts Block, the work was handed over to RD, Cuttack Division. Hon'ble members GB authorized the Principal-Cum-Secretary to do the needful as per procedures and guidelines as in force for the Higher Education's Institutions along with the approval of the Hon'ble president GB for completion of the said project.
5. That, regarding the installation of statues, of Founder Members Late Biraja Prasad Roy & Late Bamana Charana Parida in the college premises, Hon'ble members, GB expressed their concern and unanimously authorized the Principal-Cum-Secretary to

do the needful for the preparation and installation of the statue of the founder members in the 59th Foundation Day Ceremony to be held on 9th July 2022. Hon'ble President GB suggested the Principal to consult with their family members for the purpose.

6. That, in the matter of enhancement of salary of management staff (Teaching & Non-Teaching) the report of the Committee (Constituted for the purpose) so prepared on dt 28.04.2021 in pursuance of the resolution of the Governing Body held on dt 14.11.2021 and office order No 82(A)dt 21.04.2022 of the Principal was placed before the House. After perusal of the report and after thorough discussion the report was modified and finally it was resolved that the salary of the management staff coming under different category shall be enhanced w.e.f. 01.04.2022 (Modified Report bearing officer order no 1243 dt 04.06.2022 is enclosed.)
7. That , the proposal for coverage of EPF benefit to 27 numbers of Management staff was placed before the House and was approved. The members, GB unanimously authorized principal to do the needful.
8. That , the expenditure for the period from 1.4.2021 to 31.03.2022 (for the FY 2021-22) was placed before the House by the Accounts Bursar and it was unanimously approved by the Hon'ble GB.
9. That , the Budgetary estimation for the financial year 2022-2023 as drafted by the Budget Committee of the College was placed by the Account Bursar and was discussed and approved in the House.
10. That , in respect of Land Mutation case of the College land principal is authorized to discuss the matter with the Sub-Collector , Cuttack for finalization of the matter to issue Record of Rights.
11. That, regarding , unauthorized possession of two member of plots of the College by the outsides of locality , Principal apprised the House that the college has engaged advocate to take up the matter for legal proceed for protection of the land.

12. That, with regard to the resolution for Court Case regarding Salipur English Medium School , the matter was placed before the House for discussion and Hon'ble President GB and the Principal was authorized to consult with the advocate to finalize the matter.
13. That in the matter of engagement of Guest Faculty and class IV employees on contractual basis, it was resolved to engage guest facilities in BCA, Economics, Mathematics and Lab Assistant in the Department of Botany Zoology & Physics as per the requirement following proper procedure of Advertisement and Walk-in-Interview .
- It was also resolved to engage Class-IV employees as per the requirement and Principal was advised to make necessary arrangements for the same.
14. with the permission of Hon'ble President GB the following matters were discussed under any other matters and were resolved as follows:

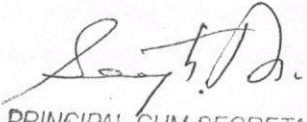
i) Hon'ble Member VC nominee suggested the principal to ensure the maintenance of Performance , Appraisal Report every year of each Management Staff (Teaching and Non-Teaching) for better administration and smooth functioning of the college.

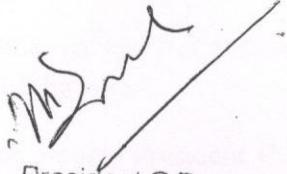
ii) The House authorize Principal to engage Smt. Mamata Das wife of Late Bijaya Das in Class IV post on compassionate ground.

iii) Hon'ble members, GB expressed their concern regarding the security of Chitrattpala Ladies Hostel and advised principal to do the needful to execute the following for the safety and security of the Ladies Hostel.

- To engage one night watch man for the Ladies Hostel by outsourcing from a good security service organization with due procedure.
- To make provisions of lights in the Boundary Wall of the Ladies Hostel.
- To install CC-Camera outside the Ladies Hostel.

- iv) That the proposal to increase in Admission fees for the New entrants for Academic year 2022-23 was placed before the members and after discussion it was resolved not to increase in Admission Fees for +3 students for this Academic Year. However it was resolved to increase the Admission Fees by Rs. 300/- in +2 level.
- v) That with regard to the compliance of the Audit report No-635853 dated 24.03.2022 of the Local Fund Audit for the Financial Year 2020-21 the matter was placed before the GB and after through discussion it was approved to be submitted before the DAO, LFA, Cuttack.
- vi) That in compliance to the Special Audit Report No-2/19-20 vide para part-IV B-3(i) it is clear that the donation amount of Rs-5 Lakhs is not received in College account. Hence it was resolved that the matter to be intimated to the proper quarter for necessary compliance.
- vii) For smooth functioning of Administration and official work Hon'ble Presedent GB advised Principal to engage two number of DEOs in SAMS Center at the time of Admission and Examination.
- viii) For the smooth conduct of Examination System, Hon'ble President GB suggested for installation of Examination Software in Autonomous Examination Cell and authorized principal to do the needful.
- The meeting was declared over with a Vote of Thanks proposed by Smt. Snehalata Patra to the Chair and the members present.


25.1.23
PRINCIPAL-CUM-SECRETARY
SALIPUR (AUTONOMOUS) COLLEGE
SALIPUR


President G.B.
Salipur Autonomous College
Salipur

OFFICE OF THE PRINCIPAL, SALIPUR AUTONOMOUS COLLEGE, SALIPUR.

ACTION TAKEN REPORT OF THE GOVERNING BODY MEETING HELD ON 04/05/2022

With regard to the compliance of the proceedings and resolutions of the Governing Body meeting held on 6th May 2022 the following follow-up actions/steps have been taken.

1. With regard to the Autonomy status renewal of the college, the following action has been taken.

- Proposal (both soft copy and hard copy) for renewal of Autonomy status has been sent to UGC, New Delhi.
- Hard Copy of the proposal also sent to Utkal University for necessary steps.
- Academic Audit by Utkal University was conducted on 10th June 2022.

2. With regard to the utilisation of the Mo-College Fund, amounting to the tune of Rs. 600000/-, was utilised for the construction of class rooms in the first floor of college canteen. The room was constructed up to roof level. The UC is submitted to Mo College Avijan Parichalana Sangathana.

3. For utilisation of Infrastructure Grant amounting to Rs. 40,00,000 the work has been handed over to RD, Cuttack Division for construction of two numbers of class rooms (i.e core house, stair case and portico) in the Arts Block. The work is in progress.

4. In pursuance of the resolutions so taken in the Governing Body, the statues of Founder Members late Biraja Prasad Roy and Late Baman Charan Parida were installed in the College premises on the 59th Foundation Day Ceremony i.e on 9th July 2022.

5. In pursuance of the resolutions so taken in the G.B meeting dt-06.05.2022 with regard to the enhancement of salary of Management staff, (both teaching and non-teaching) the salaries were enhanced w.e.f 01.04.2022(office order no-1243/dt-04.06.2022 is enclosed for reference)

6. In pursuance of the resolutions taken with regard to the extension of EPF benefit to Management Employees, one committee is constituted for the purpose and on the basis of the report of the committee steps have already been taken for coverage of EPF benefit to 24 numbers of Management Staff from January 2023.

7. That, regarding the unauthorised possession of two numbers of plots, College has engaged Sri Praveen Kanungo , Sr. Advocate to take legal proceeding for protection of the land.

8. With regard to court case regarding Salipur English Medium School, Honble President G.B has consulted with the Advocate for finalisation of the matter in the court.

9. In pursuance of the resolution so taken in the last GB meeting to fill up the vacant posts created due to transfer and retirement , Guest Faculties in Economics(01) , Mathematics(02), Chemistry(01) , Sanskrit (02), History (01), BCA (01), and Lab Assistant in the department of Zoology(01), Botany(02), Physics(01), Chemistry(01) were engaged from Oct 2022 by conducting Walk in Interview. Smt Mamata Das wife of Late Bijaya Ku Das was engaged in Class IV post on compassionate ground. It is pertinent to mention here that 14 nos of SSB sponsored lecturers joined in this institution on different departments during the Academic year 2022-23